

## *WATER Internship Application 2018*

### **1. Personal Data**

---

Name: \_\_\_\_\_  
                    First  Middle  Last

Address: \_\_\_\_\_  
  Street

\_\_\_\_\_ City State Zip

Phone: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Permanent Phone: \_\_\_\_\_

Please list the dates for which you are considering an internship (*6 weeks minimum*):

List office and computer skills/experience you have:

Languages spoken (indicate proficiency level):

Other skills you would like to mention:

List extracurricular and community activities (**or attach a resume along with the application**):

## **2. Work Experience**

---

*List all work experiences, beginning with the most recent. Attach additional sheets if needed.*

1) Dates of Employment: \_\_\_\_\_ to \_\_\_\_\_

Employer: \_\_\_\_\_

Title/Duties: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

2) Dates of Employment: \_\_\_\_\_ to \_\_\_\_\_

Employer: \_\_\_\_\_

Title/Duties: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

3) Dates of Employment: \_\_\_\_\_ to \_\_\_\_\_

Employer: \_\_\_\_\_

Title/Duties: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

## **3. Institutional Information (if applicable)**

---

College/University: \_\_\_\_\_

Major: \_\_\_\_\_

Faculty Advisor: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### **Academic Credit Arrangements**

*Please list the credits you will be receiving from your institution for your internship (1) and describe the evaluation WATER is required to complete for your institution (2). Please have your institution contact WATER (waterstaff@hers.com) to confirm all arrangements.*

(1)

(2)

**Faculty Advisor Agreement (if applicable):**

*I endorse this student's candidacy for an internship at WATER. I acknowledge that I am the Faculty Advisor for this student for the duration of this program and that I will receive all evaluations for this student.*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**4. Essay**

---

Please include an essay (*limit two double-spaced, 12 point typed pages*) that describes:

- 1) Your background and related experience
- 2) Your overall personal goals for the internship, including any issues or concerns on which you wish to work while at WATER

**5. Letters of Recommendation**

---

Please request two letters of recommendation from faculty, a work supervisor, or religious leader. Your recommenders should send the letters directly to WATER by email or postal mail (see below).

**6. Emergency Information**

---

Emergency Contact Person:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (Day) \_\_\_\_\_ (Night) \_\_\_\_\_

Email: \_\_\_\_\_

**7. Internship Agreement**

---

*I understand that the Internship Application and all supporting materials submitted to WATER will not be returned or transferred to other institutions or potential employers. I certify that the information provided is complete and accurate. I understand that housing, meals, travel and miscellaneous expenses will be my responsibility.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please submit all application materials to:*  
Women’s Alliance for Theology, Ethics, and Ritual | ATTN: Internship Program  
8121 Georgia Avenue, Suite 310 | Silver Spring, MD 20910-4933 USA  
Fax: 301.589.3150 | [waterstaff@waterwomensalliance.org](mailto:waterstaff@waterwomensalliance.org)

**Rolling deadline for year-round interns; Deadline for summer interns is April 1, 2018**